

Background

The mission of Communities In Schools of Kalamazoo (CIS) is to surround students with a community of support, empowering them to stay in school and achieve in life. In an effort to expand support to Kalamazoo Public Schools children within the CIS After School Program (funded by the Michigan Department of Education (21st Century Community Learning Centers), Communities In Schools of Kalamazoo and Kalamazoo Public Schools are seeking partners who will work within the CIS Model of Integrated Student Services (ISS) and the Michigan Out of School Time Standards.

What We Are Seeking

We are seeking partners who agree to:

1. Work within the CIS ISS Model of Integrated Student Services (ISS) and work together to help improve students' attendance, behavior, reading, math, and writing.
2. Utilize the frameworks of Michigan Out of School Time Standards and Youth Program Quality.
3. Share our belief in the 'CIS Five Basics'--that all students need and deserve: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start and a healthy future, a marketable skill to use upon graduation, and a chance to give back to peers and the community.
4. Deliver programs or services that address the following identified needs and/or student interests:

Literacy (reading & writing)
Social-emotional Learning
College and Career exploration
Performing arts
Science
Technology

Math
Healthy Living
Sports
Visual arts
STEM
Leadership and Service

Program Description

Each year, approximately 800 students with strategic level needs in reading, writing, math, attendance, and behavior benefit from the after school program extended learning opportunity.

Approximately 50-60 students at each site will receive services 4 days per week (Monday – Thursday) for 32 weeks during the school year. The CIS After School Program operates 2 ½ hours – 3 hours at the end of each school day. Each site has a daily schedule which includes a meal, homework, academic support, and enrichment.

CIS After School Program Request for Proposals

CIS aligns the After School Program with KPS curricula. It is helpful if bidders are familiar with the State of Michigan's Grade Level Expectations, including those for social-emotional development (refer to Michigan Department of Education website for more information).

The program will demonstrate significant impact as evidenced by regularly attending students...

1. Reaching proficiency in attendance, behavior, reading, writing, and math
2. Receiving better grades in the courses
3. Enhanced leadership skills
4. Improved social-emotional learning skills

CIS will achieve these program goals by offering a high quality youth development program at each of the 15 sites. The Michigan Department of Education and CIS use the Youth Program Quality Assessment (YPQA) as a measure of program quality. CIS expects successful bidders to employ high quality staff who have been trained in positive youth development strategies.

Sites

Communities In Schools of Kalamazoo operates the CIS After School Program in 15 schools:

Elementary Sites

Arcadia Elementary
Edison Environmental Science Academy
El Sol Elementary
Lincoln International Studies School
Milwood Elementary School
Northglade Montessori Magnet School
Prairie Ridge Elementary
Spring Valley Center for Exploration
Washington Writers' Academy
Woods Lake Elementary: A Magnet Center for the Arts
Woodward School for Technology & Research

Secondary Sites

Hillside Middle School
Linden Grove Middle School
Maple Street School for the Arts
Milwood Magnet: A Center for Math,
Science & Technology

Selection Process

Partners will be chosen based on a combination of factors, including:

- experience offering proposed programming or similar programs,
- experience/commitment to serving urban, high poverty, high minority youth programs
- staff credentials and experience,
- quality of planned programming based on Enrichment Program Description,
- commitment to collaboration and parent engagement
- programs that address improving attendance, core academics, engaging males of color
- and feasibility of program plan related to desired outcomes and cost,*

CIS After School Program Request for Proposals

***Please note that funding is limited. Enrichment program costs typically range from \$600 to \$1800 per six weeks which includes all associated expenses.**

Proposals for programs or services that are already being delivered at one or more of the schools identified in this RFP (outside the auspices of CIS) will not be accepted. Proposals that seek to bring new programs, or expand programs, into schools identified in this RFP will be considered.

The CIS After School Program sites are licensed childcare centers and adhere to all **Michigan Child Care Licensing Rules and Regulations**. **Our partners must comply with these regulations**. Additionally, **all contracted providers are required to carry adequate insurance coverage**, which may include general liability and workers compensation coverage. CIS reserves the right to reject a contract or proposal based on the compliance issues.

To receive earliest consideration, submit an Enrichment Partner Proposal and the Enrichment Partner Profile (hard or electronic copy) by **Friday, November 2, 2018** to:

Attn: Colleen Loc
Communities In Schools
125 West Exchange Place
Kalamazoo, MI 49007

cloc@ciskalamazoo.org

Please submit any questions you have regarding this RFP or the bidding process in writing to Colleen Loc (cloc@ciskalamazoo.org).